

Financial Services 4 Schools Ltd
4th Floor, Nexus Business Centre
6 Darby Close
Swindon
SN2 2PN

Tel: 01793 882569
E-Mail: office@fs4s.co.uk
Web: www.fs4s.co.uk

FS4S
Business Services

For Schools

News 4 Schools – October 2019



FS4S News

Thank you to everyone that came to our **Network 4 Schools** on Wednesday 2nd October. We hope you enjoyed visiting us in our new office with its outstanding views of Swindon! It was great for us to have a chance for a catch-up with you after the long summer break.

**PLEASE USE OUR NEW ADDRESS FOR CORRESPONDENCE:
4TH FLOOR NEXUS BUSINESS CENTRE, 6 DARBY CLOSE, SWINDON SN2 2PN.**

Latest News from the ESFA for Maintained Schools and Academies

1. The Pre-16 schools funding: local authority guidance for Tax Year 2020 to 2021 has been released. The operational guides can be found on <https://www.gov.uk/government/publications/pre-16-schools-funding-local-authority-guidance-for-2020-to-2021>
2. The autumn 2019 school census day is Thursday 3rd October. The deadline for approved submissions is Wednesday 30th October. The ESFA has published guides to help schools and local authorities complete and submit their autumn 2019 school census.
3. School Workforce Census Guidance is now available on <https://www.gov.uk/guidance/school-workforce-census>

Dates for the 2019 census:

- census day: 7 November 2019
- deadline for submitting your data: 6 December 2019

Don't Forget To Send In Your Returns

LA Schools: Please ensure that you send in the following returns to the Local Authority:
❖ VAT Submittal Report for September

Academies: Please ensure that transactions to 30th September are complete in readiness for year end:
❖ VAT Online Submittal Report for August (where the Academy is VAT registered)
❖ VAT form 126 with full report (where the Academy is not VAT registered)

Dates for your Diary

Network 4 Schools

Wednesday 26th February 2020

Update on the Teachers Pension Employer Contribution Grant

The Department for Education (DfE) advises that it "has updated the [teachers' pension employer contribution grant methodology](#) published in April this year.

The update confirms that Supplementary Fund applications will be based on schools' actual pension costs for November 2019.

In October, the DfE will publish school-level grant allocations and announce details of the Supplementary Fund, including how schools can apply."

School Teachers Pay and Conditions Document 2019

A reminder that the School Teachers Pay and Conditions Document 2019 has now been published and can be reached using the following link:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/832634/School_teachers_pay_and_conditions_2019.pdf

Please check with your HR provider or your internal HR department for the implementation date for the teachers' pay increase and let our Payroll Team know!

Changes to the cost of DBS checks

We have been advised by our DBS checking service providers that the cost of DBS checks have changed with effect from 1st October.

The current rates for Enhanced DBS Disclosures will now be reduced by £4, Standard DBS Disclosures by £3 and Basic DBS Disclosures by £2.

Sending Payroll Information using the Client Secure Log-In

Information that you send to us using the Client Secure Log In does not need to be additionally protected by the use of passwords or using just initials instead of full names. The Secure Log In is fully secure.

When sending information to us, we would be grateful if you could please include the employee's name (we cannot process pay-related information unless we have a full name) and without using password-protected documents. Please also sign off the e-mail with your name in case we need to contact you regarding your query. Thank you.



Enjoy the October break...we look forward to seeing you when you return!