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FS4S
Business Services

For Schools

News 4 Schools – November 2019



FS4S News

Welcome back after the October break, we hope you all feel relaxed, refreshed and ready for the countdown to Christmas!

Did you know that you can now access all this years' issues of News 4 Schools on our website due to the fantastic work of Resolution Design – a big thank you goes to them from all of us.

Would you like to be part of our refreshed website? We would be thrilled to include a testimonial for our services from you. It would be great to have the names of schools and academies that we work with appearing on our website and we will be very grateful for any comments you feel able to make, thank you.

Payroll Assistant Opportunity with FS4S

Do you know someone who would like to work with us?

FS4S is recruiting for a Payroll Assistant to join our ever expanding Payroll Bureau. Providing expert first line support to our huge client base of schools, you must be knowledgeable in processing payroll documentation and techniques. The ability to manage your own workload, meet deadlines and able to provide examples of exemplary customer service are required.

FS4S is a friendly company where the right fit is most important to us. Why not give us a call to arrange an informal chat on 01793 882569, asking for HR. Alternatively please send your CV to hr@fs4s.co.uk

FS4S offer business services in HR, Finance, Payroll & Admin.

Coming soon - our NEW Internal Review Service

For Academies: Replaces our Responsible Officer Service to meet the requirements of the Academies Financial Handbook

For Maintained Schools: Giving Governors reassurance of good financial practice in your school

Look out for more information being sent to you soon.....!

Latest News from the ESFA for Maintained Schools and Academies

1. Salix Finance is available to help schools upgrade to more efficient technology such as LED lighting, new boilers or insulation, to improve the learning environment, reduce emissions and save money.
There are no up-front costs and the interest free loan is repaid through savings made on energy bills. Salix Finance, is a government funded organisation available to maintained schools, academies, free schools and sixth form colleges.
For further information [visit the Salix website](#) or contact schoolsapplication@salixfinance.co.uk.
2. The [Academies Accounts Return \(AAR\) 2018 to 2019 guidance and resources](#) has now been published. The accounts return online form will be available for users on Monday 4 November 2019. The deadline for the submission of the AAR is Monday 20 January 2020.
3. The ESFA has published the [Teachers' pay grant \(TPG\) allocations for September 2019 to March 2020 at school and local authority level](#) and the [Teachers' pension employer contribution grant \(TPECG\) allocations and conditions of grant for September 2019 to March 2020, including information on the supplementary fund](#).
4. School Workforce Census Guidance is now available on <https://www.gov.uk/guidance/school-workforce-census>

Dates for the 2019 census:

- census day: 7 November 2019
- deadline for submitting your data: 6 December 2019

Don't Forget To Send In Your Returns

LA Schools: Please ensure that you send in the following returns to the Local Authority:
❖ VAT Submittal Report for October

Academies: Please ensure that transactions to 31st October are complete in readiness for month end:
❖ VAT Online Submittal Report for October (where the Academy is VAT registered)
❖ VAT form 126 with full report (where the Academy is not VAT registered)
❖ Land and Buildings Collection return due 4th November
❖ School Resource Management Self Assessment Checklist due 14th November

Are you a HR Client?

Look out for our HR Messenger **4 Schools** bringing you news of best practice, case law, advice and the latest regulations.

*Let **FS4S** bring some sparkle to your school – we'd love to give you a quote for our services*

