



Reliable and friendly
Business Services
that put schools at the
heart of what we do

Financial Services 4 Schools Limited is a company based in Swindon, Wiltshire that was formed in 2008 by the three directors Lorraine Billis, Andy Madgwick and Neil Miles, to offer bespoke Financial Services to schools.

Since then, our business has gone from strength to strength and we have added Payroll Bureau Services for schools and HR Services for schools to our portfolio.

We now offer a wide range of business services tailored especially for schools and academies, combining the expert, reliable and friendly service that you expect with an approach that puts schools first and at the heart of everything we do.

Our dedicated and experienced team has a proven track record with many years of experience of working with schools. Our commitment to you and your school is to provide the services and support you need. To us every school is unique and the services you receive should reflect this.

Visit our web site for more information at www.fs4s.co.uk

FS4S prides itself in being able to offer a full suite of management services to schools and academies. Our unique ability to be able to do this and work with you at your school means that we can really understand your needs, providing you with a range of commercially focused solutions with a full understanding of the issues.

Whether you are a Governor, Headteacher, Business Manager or Finance Officer, contact us to find out how **FS4S** can help you manage your school or academy business needs.

“We aim to provide high quality business support services to schools that are second to none and recommended by all.”

Our Vision

Our Values

We have six core values that underpin everything we do:



Customers

Schools are our customers and their interests are at the heart of everything we do. Our intention is to always be understanding of the demands and expectations put upon them so that we may tailor our service to meet their needs in an ever-changing environment. Our customer's priority is our priority.



Working Together

We are a group of individuals who believe in the strength of the Team to support our customers. We are committed to each other and value the unique mix of skills, knowledge and experience that each person brings to the work that we do. We know that the sum of the whole is greater than the sum of the individual parts:

Together **E**veryone **A**chieves **M**ore!



Integrity

We recognise that our reputation is built upon the confidence that our customers have in us. We will always operate with honesty, dedication, timeliness and confidentiality. You can rely on us to say what we do and do what we say.



Value 4 Money

We aim to provide Best Value for our customers by delivering the right service at the right time for the right reason in the right place with the right quality and at the right price, measured by customer satisfaction.



Personal Development

We want to enable and encourage individuals within our organisation to realise personal goals and development that not only benefits them but also adds value to the continuous improvement of our service provision to our customers.



Enjoying The Journey

We want to create a working relationship where people are inspired, challenged, motivated, committed and enjoy what they do.

Work should be fun!

Our Team

Meet the team:



Lorraine Billis
Director



Andy Madgwick
Director



Neil Miles
Director

HR Services 4 Schools

Lynne Buckland
HR Manager

Julie De Rozario
HR Consultant

Lorraine Matson
HR Consultant

Jandar Garton
HR Officer

Claire Norfolk
HR Co-ordinator

Ann Boyles
HR Administrator

Payroll Services 4 Schools

Kerry Stewart
Payroll Manager

Tracy Gibbons
Liz Roberts
Mike Wright
Payroll Supervisors

Kirsty Ferjani
Linda Richards
Nicci Woodfield
Payroll Assistants

Julie Gage
Kinga Harman
Pensions Administrators

Finance Services 4 Schools

Sue Else
Schools Finance Manager

Chris Gilroy
Schools Finance Technician

Janette Ray
Trainee Finance Technician

Neil Miles
Director

Andy Madgwick
Director

Lorraine Billis
Director

"Excellent all round service from a friendly helpful staff - don't know what I'd do without you"

– Office Manager, Primary School

"Always professional, empathetic and helpful. All staff very knowledgeable and they always answer straight away"

– Headteacher, Primary School